



Emerging Library Leaders' Summer School for Asia-Pacific (ELLSSA)

Required Documentation for Sponsorship Application

Instructions

- a) Please complete the following sections below.
Only applicants who have completed ALL the sections will be considered.
- b) Submit and email the required documents to rajen@smu.edu.sg or library@smu.edu.sg by **31 March 2025**.
- c) All applications will receive an acknowledgment upon receipt of your application.
- d) A panel will review all the applications, and their decision will be final.
- e) Notification of sponsorship award will be no later than **May 2025**.

1. Covering Letter

- Your contact details (Name, Address, E-mail, Institution/Organization, Title position, Number of years in that position, educational profile).
- A short summary of your role and responsibilities.

<submit via form>

2. Motivation Statement

A written motivation statement of up to 500 - 800 words.

The statement must address the following questions:

- Why do you want to attend the programme?
- What is a current work-area issue you are facing?
- Why is it an issue?
- How do you plan to apply the knowledge and skills from the programme to address the issue?

<submit via form>

3. Nomination Statement

A signed nomination statement indicating that you have approval from your employer and that you have their support to attend the Emerging Library Leaders' Summer School for Asia-Pacific (ELLSSA) in-person in Singapore between 7 – 11 July 2025. Please note that you will be required to attend the compulsory onboarding on 6 July 2025.

< Email to rajen@smu.edu.sg or library@smu.edu.sg by 31 March 2025 >